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| **文藻外語大學英文系學生 實習報名表****Application Form for Internship, Department of Japanese (WZU)**  **(請以電腦編排，手寫不收)****(**Please use computer, handwriting is not accepted**)** |
| **實習課程**Course of Internship | □職場體驗實習（一）(實習至少36小時)□職場體驗實習（二）(實習至少72小時)□境外實習（一）(實習至少36小時)□境外實習（二）(實習至少72小時)□境外實習（三）(實習至少108小時)□境外實習（四）(實習至少144小時)□暑期實習（一）(實習至少160小時)□暑期實習（二）(實習至少320小時)□學期校外實習（一）(實習4.5個月(720小時))□學期校外實習（二）(實習4.5個月(720小時))□學期境外實習（一）(實習4.5個月(720小時))□學期境外實習（二）(實習4.5個月(720小時)) |
| **欲實習的機構**Organization/Company Name | \_\_\_\_\_\_\_\_\_\_\_\_\_\_機構(Organization)\_\_\_\_\_\_\_\_\_\_\_\_\_\_部門(Department/Division)\_\_\_\_\_\_\_\_\_\_\_\_\_\_機構(Organization)\_\_\_\_\_\_\_\_\_\_\_\_\_\_部門(Department/Division)\_\_\_\_\_\_\_\_\_\_\_\_\_\_機構(Organization)\_\_\_\_\_\_\_\_\_\_\_\_\_\_部門(Department/Division)\_\_\_\_\_\_\_\_\_\_\_\_\_\_機構(Organization)\_\_\_\_\_\_\_\_\_\_\_\_\_\_部門(Department/Division) |
| **至多填寫4個機構/部分，即使是同一個機構不同部門，也算是一個志願。若無填寫清楚，將視實習機構之需要自行分派，不得有異議。**Please select no more than 4 institutions or units you prefer. Without indicating your preference, the placement will be administered by this center. |

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| **中文姓名**Full name in Chinese |  | **英文姓名****(須與護照上姓名相同)**Full name in English  (same as that shown on your Passport  |  |
| **班級** Class |  | **學號** Student ID No. |  |
| **生日(西元)** Date of birth |  | **身分證號碼**ID No. |  | **請黏貼近三個月之****二吋正面照片一張。**Two inch Photo (within the last 3 month) |
| 住家電話Home phone |  | 手機Cell phone |  |
| **電子信箱**E-mail |  |
| **住址**Address | **(現居)** Current address |
| **(永久)** Permanent address |
| **檢附文件**Required documents | * 1.報名表 Application form
* 2.家長同意書Parental consent
* 3.個人資料同意使用書 Consent of collecting and use of personal information
* 4.在校歷年學業成績單一份Academic transcript
* 5.語言能力測驗成績影本(日檢‧英檢各一份)

Copies of transcripts of English and Japanese proficiency exam * 6.實習行前講習證書(生涯發展中心及日文系核發。尚未參加當期講習者，需於參加後補交)
* 7.其他Other
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| 申請人簽名Signature of applicant  | 根據本校「學生校外實習課程開設要點」，學生參與本校開設之學期間校外實習課程，須在同一機構連續實習18週以上，並不得低於720小時為原則（包括各系所安排之定期返校座談會或研習活動等），學生應全職於實習機構實習，並於實習期滿成績及格者，方可給予學分(授予學分數請參照各系科目學分表)，**於校外全學期實習仍應繳納全額學費及4/5雜費**。According to the " Guidelines for Off-campus Student Internships", student participation in in during-semester off-campus internship program should stay as intern in the same institution for more than 18 weeks, and not less than 720 hours ( including meetings and seminars, etc.) .Full-time internship student who completed an internship with passing grade can be granted credits. **Student also should pay full tuition fees and 4/5 of incidental expenses for the duration of internship.**本人已詳閱上述說明、本期實習公告和工作內容，並同意遵守相關配合事項。本人確認所提供資料均為真實且正確，若有不實資訊願依校規懲處。I have read the stated items above, the current announcement of internship and its job content, and agree to comply with its regulations . I confirm that the information provided is true and correct. If not, I will accept the punishment according to the rules and regulations.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (本人簽名) Signature\_\_\_\_\_年\_\_\_\_\_月\_\_\_\_\_ Date: yyyy/mm/dd |
| **實習動機、期望與目的** motivation, expectation, and purpose for Internship |
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| **相關學、經歷及特殊表現** Related educational background, career, specialty s |
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| **導師簽名**Signature of homeroom teacher |  | **備註**Remarks |  |
| **緊急聯絡人**Emergency contact |  | **關係**relations |  |
| **緊急聯絡人之電話**Telephone No. of Emergency contact |  |