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| **文藻外語大學英文系學生 實習報名表**  **Application Form for Internship, Department of Japanese (WZU)**  **(請以電腦編排，手寫不收)**  **(**Please use computer, handwriting is not accepted**)** | |
| **實習課程**  Course of Internship | □職場體驗實習（一）(實習至少36小時)  □職場體驗實習（二）(實習至少72小時)  □境外實習（一）(實習至少36小時)  □境外實習（二）(實習至少72小時)  □境外實習（三）(實習至少108小時)  □境外實習（四）(實習至少144小時)  □暑期實習（一）(實習至少160小時)  □暑期實習（二）(實習至少320小時)  □學期校外實習（一）(實習4.5個月(720小時))  □學期校外實習（二）(實習4.5個月(720小時))  □學期境外實習（一）(實習4.5個月(720小時))  □學期境外實習（二）(實習4.5個月(720小時)) |
| **欲實習的機構**  Organization/Company Name | \_\_\_\_\_\_\_\_\_\_\_\_\_\_機構(Organization)\_\_\_\_\_\_\_\_\_\_\_\_\_\_部門(Department/Division)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_機構(Organization)\_\_\_\_\_\_\_\_\_\_\_\_\_\_部門(Department/Division)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_機構(Organization)\_\_\_\_\_\_\_\_\_\_\_\_\_\_部門(Department/Division)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_機構(Organization)\_\_\_\_\_\_\_\_\_\_\_\_\_\_部門(Department/Division) |
| **至多填寫4個機構/部分，即使是同一個機構不同部門，也算是一個志願。若無填寫清楚，將視實習機構之需要自行分派，不得有異議。**Please select no more than 4 institutions or units you prefer. Without indicating your preference, the placement will be administered by this center. | |

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| **中文姓名**  Full name in Chinese |  | | | **英文姓名**  **(須與護照上姓名相同)**  Full name in English  (same as that shown on your Passport | | |  |
| **班級** Class |  | | | **學號** Student ID No. | | |  |
| **生日(西元)**  Date of birth |  | **身分證號碼**  ID No. | | |  | | **請黏貼近三個月之**  **二吋正面照片一張。**  Two inch Photo (within the last 3 month) |
| 住家電話  Home phone |  | 手機  Cell phone | | |  | |
| **電子信箱**  E-mail |  | | | | | |
| **住址**  Address | **(現居)** Current address | | | | | | |
| **(永久)** Permanent address | | | | | | |
| **檢附文件**  Required documents | * 1.報名表 Application form * 2.家長同意書Parental consent * 3.個人資料同意使用書 Consent of collecting and use of personal information * 4.在校歷年學業成績單一份Academic transcript * 5.語言能力測驗成績影本(日檢‧英檢各一份)   Copies of transcripts of English and Japanese proficiency exam   * 6.實習行前講習證書(生涯發展中心及日文系核發。尚未參加當期講習者，需於參加後補交) * 7.其他Other | | | | | | |
| 申請人簽名  Signature of applicant | 根據本校「學生校外實習課程開設要點」，學生參與本校開設之學期間校外實習課程，須在同一機構連續實習18週以上，並不得低於720小時為原則（包括各系所安排之定期返校座談會或研習活動等），學生應全職於實習機構實習，並於實習期滿成績及格者，方可給予學分(授予學分數請參照各系科目學分表)，**於校外全學期實習仍應繳納全額學費及4/5雜費**。  According to the " Guidelines for Off-campus Student Internships", student participation in in during-semester off-campus internship program should stay as intern in the same institution for more than 18 weeks, and not less than 720 hours ( including meetings and seminars, etc.) .Full-time internship student who completed an internship with passing grade can be granted credits. **Student also should pay full tuition fees and 4/5 of incidental expenses for the duration of internship.**  本人已詳閱上述說明、本期實習公告和工作內容，並同意遵守相關配合事項。  本人確認所提供資料均為真實且正確，若有不實資訊願依校規懲處。  I have read the stated items above, the current announcement of internship and its job content, and agree to comply with its regulations . I confirm that the information provided is true and correct. If not, I will accept the punishment according to the rules and regulations.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (本人簽名) Signature  \_\_\_\_\_年\_\_\_\_\_月\_\_\_\_\_ Date: yyyy/mm/dd | | | | | | |
| **實習動機、期望與目的** motivation, expectation, and purpose for Internship | | | | | | | |
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| **相關學、經歷及特殊表現** Related educational background, career, specialty s | | | | | | | |
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| **導師簽名**  Signature of homeroom teacher |  | | **備註**  Remarks | | |  | |
| **緊急聯絡人**  Emergency contact |  | | **關係**  relations | | |  | |
| **緊急聯絡人之電話**  Telephone No. of Emergency contact |  | | | | | | |